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Application for the position of – Program and Relationship Officer

I Personal Details

1. Name : _____
(First Name) (Last Name)
2. Date of Birth : _____
(Date) (Month) (Year)
3. Age : _____ Years (as on March 31, 2025)
4. Nationality : _____
5. Mailing Address : _____

6. Telephone No. : _____
(STD Code) Land Line Number (s)
7. Mobile No. : _____
8. E-mail Address : _____

II Educational Qualifications (HSC / +2 / 12th Std onwards)

Name of the School / College / Institution	University / Board	Subject (HSC) / Degree	Specialisation	Year of Passing	Marks in Percentage or Grade as available in the Mark Sheet

Additional Qualifications

Name of the Institution	Certificate in	Specialisation	Year of Passing	Marks in Percentage or Grade as available in the Mark Sheet

III Work Experience

1. Experience in work (start from present Employer)

Name of the Organisation (with full address including contact details)	Position held	Total period of Experience			Major responsibilities	Gross Annual Salary
		Total In years	Period From	Period To		

2. Write in brief, why do you consider yourself suitable for this position?

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IV Additional Information

1. Any other information (including awards received etc), please specify

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2. References

Sr. No.	Name	Address	Email ID	Mobile / Land Line Number(s)

V Health condition

(Serious illness, if any)

Note : Furnishing of FALSE information in the case of a candidate selected and engaged will be treated as a misconduct.

Declaration

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Date :	Signature:
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